

**MINUTES**  
**Portage County Land Reutilization Corporation**

**Reed Memorial Library**  
**Wednesday, April 26, 2017**  
**2:00 P.M.**

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Wednesday, April 26, 2017 at the Reed Memorial Library. The meeting was called to order at 2:00 PM by Chair Vicki Kline.

**ROLL CALL** – Lisa Reeves

**Board Members Present:**

Vicki Kline	Brad Cromes	Bridget Susel	Sabrina Christian-Bennett
Wendi O’Neal	Jack Kohl	Ina Sayre	

**Also Present:**

Alecia Bencze	Dave Vaughan	Mike Bogo	Jennifer Robison
Kate DeAngelis	Kaitlyn McNerney	Janet Esposito	Chris Moravac
Dan Morganti	John Zizka	Stacy Brown	Glenn Reigelman
Lisa Reeves			

**APPROVAL OF OFFICIAL MEETING MINUTES**

**March 22, 2017 Official Meeting Minutes**

The March 22, 2017 minutes were presented. S. Bennett made a motion to approve the minutes as presented. Motion seconded by W. O’Neal. Motion carried with 5 Yeas.

**ANNUAL MEETING**

**Annual Report** – 2016 Annual Report was presented. Board discussed sending out to local officials. It was also suggested that they be available at both the Portage County Administration Building and Portage County Regional Planning Commission.

**2015 Audit** – S. Bennett made a motion to approve the 2015 Audit as presented. Motion seconded by B. Cromes. Motion carried with 6 Yeas.

**2016 Audit** – B. Cromes made a motion to approve the 2016 Audit as presented. Motion seconded by W. O’Neal. Motion carried with 6 Yeas.

Election of Officers – V. Kline asked for nominations from the floor. There being no further nominations from the floor B. Cromes made a motion to keep current Board of Directors. Motion was seconded by S. Bennett. Motion carried with 6 Yeas.

**FORECLOSURE STATUS UPDATE** – Alecia Bencze

Currently there are (33) cases that are open for transfer to the Land Bank. As of April there have been (46) parcels that have transferred to the Land Bank and there are (8) parcels that should transfer by the end of May.

**REPORTS AND COMMUNICATIONS**

Treasurer’s Report - Dan Morganti

Dan Morganti presented the current financial statement. Total current revenue is \$22,148. Total expenses are \$61,552. Dan announced that for April the Land Bank received the first disbursement of DTAC money of a little over \$236,000.

B. Cromes made a motion to accept the March financial statement as presented. Motion seconded by S. Bennett. Motion carried with 7 Yeas.

NIP Update/Demo Tracking – Dave Vaughan

Dave announced that the house next to the Administration Building, which had drug activity, has been taken down and will be sold to the County. NIP has announced new rules, which will allow for up to (6) units and up to \$75,000. Dave stated that this will help with many properties in the Village of Windham and noted that the Land Bank transferred (3) more buildings to the Village of Windham that are located in front of the elementary school. NIP rules require a historical review. The NIP fund is now down to \$58,000.

New Policy Book – Dave Vaughan

The new policy books are completed and each page has been dated so that future updates are easily identified.

McElrath Meeting – Brad Cromes

Brad discussed the meeting he and the NDS team had with Jennifer Reese to go over the properties the Land Bank is planning to transfer to them. They have concerns about paying the Special Assessments that exist. Since the meeting he has talked with Solid Waste District and Water Resource regarding abating the Special Assessments, which seemed to be receptive to the idea.

Dave Vaughan informed the board that landscaper is currently working on cleaning up the areas where people continue to dump trash. There are several properties that the Land Bank does not have jurisdiction on that continue to be an issue.

Dave also mentioned that they have offered to send 8 people from McElrath Improvement Corporation to the Community Leadership Institute for a 3-day leadership course.

Un-Numbered House Bill – Dave Vaughan

A proposed Bill that would allow Land Banks to take on blighted Commercial and Industrial properties. They have asked the Portage County Land Reutilization Corporation to support this bill by submitting a letter stating that support. Dave reminded the Board that Land Banks are exempt from any EPA actions.

J. Kohl made a motion to send a letter of support for the House Bill. Motion was seconded by B. Susel. Motion carried with 7 Yeas.

Acquisition/Rehab/Resale – Dave Vaughan

Jack Kohl has done a walk through on the property at 114 Avon Court in Ravenna and established a market value.

**OTHER BUSINESS**

McElrath/Skeels – Dave Vaughan

Three lots will be combined into one and then transferred to McElrath Improvement Corporation and then Skeels properties will be transferred to Family and Community Services. These have all been submitted to the title company to be consolidated.

Streetsboro V/L Michael Drive – Dave Vaughan

Title Search on Parcel 35-025-00-00-025-000 came back with clear title and the Land Bank has accepted the property from the owner that wishes to donate it to the Land Bank.

May Meeting – Vicki Kline

The next *regular* meeting has been scheduled on Wednesday, May 24, 2017 at 2:30 p.m. at Neighborhood Development Services.

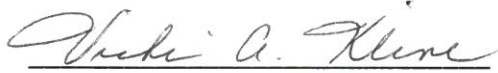
Freedom Township Property – John Zizka

John discussed a property in Freedom Township that was submitted for demolition back in October. Alecia Bencze stated that it is an active foreclosure, but they have run into a lot of issues with the process.

**ADJOURNMENT**

J. Kohl made a motion to adjourn the meeting. Motion seconded by S. Bennett. Motion carried with 7 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of April 26, 2017.



Vicki Kline  
Chairman



David Vaughan  
Secretary/Administrator