

## MINUTES

### Portage County Land Reutilization Corporation

#### Neighborhood Development Services

Thursday, July 27, 2017

2:30 P.M.

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Wednesday, July 27, 2017 at Reed Memorial Library. The meeting was called to order at 2:30 PM by Vicki Kline.

#### ROLL CALL – Pam Friend

#### Board Members Present:

Vicki Kline Brad Cromes Wendi O’Neal Jack Kohl Bridget Susel (2:35) Ina Sayre

#### Board Members Excused:

Sabrina Christian-Bennett

#### Also Present:

Dave Vaughan	Jennifer Robison	Pam Friend	Haley Wachholz
Chad Murdock	Bob Finney	Mark Bann	Teresa Steinlechner
Glenn Reigelman	Janet Esposito	Julia Adkins	John Kovacich

#### APPROVAL OF OFFICIAL MEETING MINUTES

#### June 28, 2017 Official Meeting Minutes

The June 28, 2017 minutes were presented. B. Cromes made a motion to approve the minutes as presented. Motion seconded by J. Kohl. Motion carried with 5 Yeas.

#### FORECLOSURES – WELCOME GREG BARTON

Greg Barton introduced himself as the newest member of the Prosecutor’s office. Greg will be representing the Treasurer and the Land Bank in foreclosure matters brought by the Treasurer.

## **REPORTS AND COMMUNICATIONS**

### **Treasurer's Report – Dan Morganti**

Dan presented the June Financial Statement. The current revenue is \$13,654.48 and the Year-to-Date Revenue is \$593,295.36. The expenses for the month were \$39,555.11 and the Year-to-Date Expenses are \$325,976.37.

J. Kohl made a motion to accept the June 2017 Financial Statement as presented. Motion seconded by W. O'Neal. Motion carried with 6 Yeas.

### **NIP Update/Demo Tracking – Dave Vaughan**

Dave discussed that the Land Bank received approval to take down the three multi-family (barracks) properties on Maple Grove in Windham. These properties are located on the drive leading to the elementary school. He also noted that they have submitted to take down a unit on Grove Court behind the Cortland Bank.

Brad Cromes announced that the Treasurer's office has notified all the political subdivisions in the county with a solicitation for them to submit new properties to take advantage of the new NIP funding.

## **OTHER BUSINESS**

### **Policy Committee – Dave Vaughan**

Dave discussed that the Land Bank has received request from Fire Departments and SWAT Teams to use abandoned properties for training exercises. Chad Murdock had put together some paperwork discovery from those and the Policy Committee has decided to work with the local departments when possible to allow them to use. Bridget Susel discussed the liability that could arise from this practice. Dave discussed the property at 4092 Summit Road, which was considered for a controlled burn exercise. It was determined that it is in close proximity to adjacent properties and therefore will not be used.

### **Mapping Update – Haley Wachholz**

Haley discussed the first phase of the project Regional Planning is working on regarding mapping properties acquired by the Land Bank. Haley discussed the (3) Phase approach, with the first phase being to get all the properties into the data base and differentiating the property types (available, MOF, Side Lots and NIP). The second phase will be for each property to be interactive when you click on them, which will bring up property details. Brad Cromes asked if information will adjust as properties are added or their status changes and Haley responded that the maps will have the capability to adjust.

Bridget Susel discussed that it would be helpful to see not only the properties that are owned by the Land Bank through foreclosure and the NIP program, but also those properties not owned by the Land Bank that grant money was used to take down. Bridget also talked about breaking out properties that are available to purchase. Brad asked what the timeline is to have the maps live on the website and Wendi O'Neal talked about having it ready to go live early in 2018.

Foreclosure Update – Greg Barton

January 2017 to July 2017 a total of 67 parcels have transferred to the Land Bank and 11 more parcels will be given to the Land Bank today. There are 60 opens cases and Greg expects that by September that 20 of those will transfer to the Land Bank.


August Meeting – Vicki Kline

The next regular meeting has been scheduled for Thursday, August 24, 2017 at 2:30 p.m. at Reed Memorial Library.

**ADJOURNMENT**

B. Cromes made a motion to adjourn the meeting at 3:15 p.m. Motion seconded by W. O'Neal. Motion carried with 6 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of July 27, 2017.



**Vicki Kline**  
**Chairman**



**David Vaughan**  
**Secretary/Administrator**