

MINUTES
Portage County Land Reutilization Corporation
Reed Memorial Library
Wednesday, August 24, 2016
2:30 P.M.

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Wednesday, August 24, 2016 at the Reed Memorial Library. The meeting was called to order at 2:35 PM by Chair Vicki Kline.

ROLL CALL – Lisa Reeves

Present: Vicki Kline Brad Cromes Wendi O’Neal
 Bridget Susel Jack Kohl

Absent: Kathleen Chandler Ina Sayre

Also Present: Dave Vaughan Mike Bogo Jennifer Robison
 Katilyn McNerney Alecia Bencze Dan Morganti
 Lisa Reeves John Zizka Chad Murdock
 Julie Aldried Arzella Meleyk Chris Maraute
 Teresa Stein Karl Bicker Glenn Tokos
 Janet Tokos

APPROVAL OF OFFICIAL MEETING MINUTES

July 13, 2016 Regular Meeting Official Minutes

A few corrections were noted. J. Kohl made a motion to approve the minutes of July 13, 2016 as corrected. Motion seconded by B. Susel. Motion carried with 5 Yeas.

FORECLOSURE CONTRACT UPDATE – Alecia Bencze

By the end of August or early September there should be 30 parcels that the Land Bank will have the deeds for. Twenty-Five journal entries are waiting for signatures. A. Bencze is hoping to have all 25 parcels (which includes 12 parcels in Windham Village) signed and transferred by the end of September or early October. A. Bencze is still working on the parcels in McElrath. There has been some discussion about a 13th parcel in Windham Village that will begin foreclosing on. A. Bencze said she is working with Chris Meduri to fix the legal nightmare.

REPORTS AND COMMUNICATIONS

Treasurer's Report - Dan Morganti

D. Morganti presented the July Financial Statement. Total revenue for the month was \$54,457.51. Total expenses for the month were \$107,645.15. A summary of the first 7 months was also presented.

NIP Update – Dave Vaughan

D. Vaughan presented an update on the NIP Program. D. Vaughan said they received the contract from the OHFA. D. Vaughan said he has been meeting with A. Bencze on identifying and prioritizing the parcels that do have houses on them so that they can move forward on them.

POLICY COMMITTEE REPORT – Brad Cromes

B. Cromes stated that the Policy Board met and discussed the email from Deb Mazenac about the Records Retention Schedule approved by the Portage County Records Retention Commission in 2012. There have been discussions with Chad Murdock as to when certain documents should be disposed of. Changes to the Records Retention Schedule will need to be approved by the Land Bank.

B. Susel also said that there was discussion about clearing of parcels. Some cities and communities have local ordinances apart from maintenance as to what needs to be done. B. Susel stated that something would be written up and bringing that forward as well.

OTHER BUSINESS

September Meeting – Vicki Kline

The next regular meeting of the Portage County Land Reutilization Corporation will be on **Wednesday, September 28, 2016 – 2:30 PM** at the Reed Memorial Library.

MOF Lien Releases – Chad Murdock

A draft letter was presented by Chad Murdock. Chad Murdock stated that he has discussed with the Prosecutor's Office and they feel that a letter signed by the Trustees requesting to release the lien would expedite the removal of the MOF liens.

12914 Hobart Road, Garrettsville Village – Dave Vaughan

John Zizka questioned if there were 2 property owners interested in on the splitting the property located at 12914 Hobart Road in Garrettsville Village and each owning half? D. Vaughan said he was correct in that there were two property owners interest in the property.

Karl Bicker and Mr. and Mrs. Tokos are interested in purchasing the lot. They would like to each purchase ½ and combine with their property and finish cleaning up the site.

Glenn Tokos said there is a 4-foot water pipe on his property and the adjoining property owner built a dam on the property that backs up to his yard and it raised the water level 3 feet and the pond is now starting to erode. Both property owners agreed they would not build on the lot and to have the property combined with their existing property.

B. Susel made a motion to sell the property as a side lot to each property owner (Glenn & Janet Tokos, 12938 Hobart Road and Karl & Donna Bicker, 12894 Hobart Road). Motion seconded by Kathleen Chandler. Motion carried with 5 Yeas.

608 West Spruce Avenue and 439 Meridian Street

Dave Vaughan said that Tax Ease has been paid however they have not released their position yet. Dan Morganti said that Tax Ease has not cashed the check yet. Dan Morganti said he would provide a copy of the check.

439 Meridian Street filed a cross claim. Once 439 Meridian Street is out of the picture then the Land Bank can move forward with 608 West Spruce Avenue.

Old Forge Road – Chad Murdock

Chad Murdock said the Township has completed the last notice requirement last Friday. Pursuant to the Demolition Assistance Program Chad Murdock has sent them a draft agreement. Chad Murdock said he hasn't received a response back on the agreement yet.

ADJOURNMENT

B. Cromes made a motion to adjourn the meeting at 3:05 p.m. Motion seconded by W. O'Neil. Motion carried with 5 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of August 24, 2016.

Vicki Kline

David Vaughan

Chairman

Secretary/Administrator